



# HCHS/SOL V3 Socio Economic/Occupation (SEE) QxQ

1/2/2020

## General instructions

The Visit 3 SEE/SES form is a simplified form with one new question on public assistance added. Use the Field Status to record any Refused, No Response, or Missing responses that are not included as possible answer choices on the form questions.

## Question by Question Instructions

### A. ANNUAL HOUSEHOLD INCOME

Q1. In (indicate previous year), what was your family (household) income? Include your own income, the income of everyone in the household, and income from all other sources.

\$ \_\_\_\_ \_\_\_\_, \_\_\_\_ \_\_\_\_.00 U.S. dollars per year. [For Don't Know/Refuse answers, enter 999,999.00]

The question covers the entire household's income, not just what is earned by the individual. Income can include money received from rental property, dividends, capital gains on stocks, interests, public assistance programs, and gifts from friends or family.

The household includes both family and non-family members living at the respondent's residence and sharing resources. The year is defined as a 12-month period. For most people, it will be helpful to think of the previous income tax year from January 1 to December 31.

Q1a. We understand it can be difficult to estimate. About how much was your current family (household) income in (INDICATE YEAR)? Was it...

- |                    |                              |
|--------------------|------------------------------|
| Less than \$10,000 | 1. <input type="checkbox"/>  |
| \$10,001-\$15,000  | 2. <input type="checkbox"/>  |
| \$15,001-\$20,000  | 3. <input type="checkbox"/>  |
| \$20,001-\$25,000  | 4. <input type="checkbox"/>  |
| \$25,001-\$30,000  | 5. <input type="checkbox"/>  |
| \$30,001-\$35,000  | 6. <input type="checkbox"/>  |
| \$35,001-\$40,000  | 7. <input type="checkbox"/>  |
| \$40,001-\$45,000  | 8. <input type="checkbox"/>  |
| \$45,001-\$50,000  | 9. <input type="checkbox"/>  |
| \$50,001-\$55,000  | 10. <input type="checkbox"/> |
| \$55,001-\$60,000  | 11. <input type="checkbox"/> |
| \$60,001-\$65,000  | 12. <input type="checkbox"/> |
| \$65,001-\$70,000  | 13. <input type="checkbox"/> |
| \$70,001-\$80,000  | 14. <input type="checkbox"/> |

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- \$80,001- \$100,000      15.
- \$101,000 +              16.
- Don't know/Refused      99.

To help reduce non-response bias due to sensitivity on income questions, this question is asked in unfolding brackets (range options). READ Q1a to the participant followed by THE FIRST TWO BRACKETS. Then, move to the next two brackets depending on the answer provided.

If the respondent refuses to answer or does not know, assure them that a rough estimate is fine and REPEAT THE FIRST TWO BRACKETS. If the respondent continues to refuse or does not know, select the 99 Don't know/Refused answer option.

Q2. How many people, including yourself, were supported by this income during the year?

The purpose of this question is to determine the number of people supported by the yearly household income, so that a relative indication of income can be derived. The question seeks the TOTAL number of people supported by the income, INCLUDING THE PARTICIPANT. This should include people who are not in the household who are supported by the income, as may be the case with immigrants sending money home to their families. READ Q2 to the participant, and enter the number in the boxes below the item. If the participant states that they are uncertain, ask them for their best estimate. If the participant refuses to answer or continues to state that they do not know, do not enter a number and use the question Field Status to record the refusal response.

### B. OCCUPATION

Q3. Are you retired?

The purpose of this question is to determine whether the participant has retired. If participant answers "No", proceed to Q4. If participant indicates he/she is currently retired, proceed to Q3a.

Q3a. In what year did you retire?

Ask the participant to provide the year in which they retired or the closest approximate.

Q4. In the past 12 months, did you have any paid employment?

The purpose of this question is to see if the participant was paid for any form of work done in the past 12 months. This question only has two responses; if the answer is "No", go to Q8.

Q5. In the past 12 months, how many months did you work?

The purpose of this question is to see for how many months in the past 12 the participant worked. If less than one month, record 1. As the participant replied yes to Q4 this question must be 1 or greater.

Q6. When you were working during the past 12 months, in an average month, how many full-time jobs (30 or more hours/week) did you have?

This question determines how many full time jobs a participant had in the past 12 months. Explain to the participant that a full time job requires more than 30 hours per week.  
If =0 Go to Q7. If=1 Go to Q6a.

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Q6a. On average, how many hours per week did you work in those full-time jobs?

Q6b. Approximately, how many full-time employees work for your PRIMARY employer (check one)?

Wait for participant to answer and then mark one appropriate response.

Q7. When you were working during the past 12 months, in an average month, how many part-time jobs (less than 30 hours/week) did you have?

This question determines how many part time jobs a participant had in the past 12 months. Explain to the participant that a part time job requires less than 30 hours per week. If this is=0, Go to Q8. If  $\geq 1$  Go to Q7a.

Q7a. On average, how many hours a week did you work in those part -time jobs?  
Continue to Q9.

### Participants with NO Paid Employment in the past 12 months

Q8. Were you looking for any kind of paid work at any time in the past 12 months?

Ask if the participant was looking for paid work in the last 12 months. If No, Go to Question 9.

Q8a. If yes, how long have you been looking for work?

Enter number and select Days or Months.

Q9. What was the main reason you did not work for pay in the past 12 months (Check only one)?

This question determines why the participant did not work for pay in the past 12 months. Read out all choices, and select only one. If the participant cites any other reason, ask them to specify.

### C. EDUCATION

Q10. Have you been involved in any educational or training program since the LAST SOL center visit?

Ask if the participant had started or otherwise been involved in any education or training program since the last SOL examination.

Q11. What was the highest grade/level of education achieved? (Mark only one. If exact level is not listed, mark the closest equivalent.)

This question determines the highest level of education that the participant has. Read out all choices, and select the closest one the participant describes. If the participant answers Other, specify the education or training in the Specify section.

Q12. In the last 12 months, have you or anyone in your household received TANF, SNAP, SSI, housing or support from any other governmental assistance programs? (check all that apply)

These program names are meant to be read out in full and exactly as they appear on the form with the participant answering "Yes" or "No" to each one. If there is Refusal or No Response on any item, use the Field Status to record this.